



**Criteria for the Appointment  
to the Titles of University  
Teacher, Researcher and  
Associate of the University  
of Ljubljana and  
Amendments**

DRAFT TRANSLATION



Pursuant to third indent of the second paragraph of Article 6 and Articles 55 and 57 of the Higher Education Act (Uradni list RS<sup>1</sup>, Nos. 119/2006 – official consolidated text (UPB3), 64/2008, 86/2009 and 78/2011) and point 15 of Article 47 of the Statutes of the University of Ljubljana (Ur. list RS<sup>2</sup>, Nos. 8/2005, 118/2005, 72/2006 (76/2006 rev.), 59/2007 (82/2007 rev.), 81/2007, 5/2008, 42/2008, 62/2008, 3/2009, 14/2009, 38/2009 and 48/2009, 3/2010, 47/2010, 18/2011, 26/2011), the Senate of the University of Ljubljana adopted at its 21<sup>st</sup> session held on 25 October 2011 the following

## **Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate of the University of Ljubljana**

### **Section one:**

#### **1. General Provisions**

##### Article 1 (Purpose)

The Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate (hereinafter referred to as: the Criteria) of the University of Ljubljana (hereinafter referred to as: UL) regulate the conditions, criteria and the procedure for the appointment to the titles of university teacher, researcher and associate.

The Criteria define the minimum common, general and special conditions for appointment to a particular title.

The members of the UL may, as appropriate, also add to these conditions certain special conditions for the appointment to a title in an individual habilitation field. The special conditions for an individual member are adopted by the Senate of the UL at the proposal of the member and after obtaining a prior opinion from the Habilitation Commission, after which they form an annex to these Criteria.

##### Article 2

The purpose of these Criteria is to ensure uniform and objective criteria for the appointment to a title, which should in turn contribute to the raising of the quality of pedagogical, research and artistic work at the UL.

#### **2. Habilitation Fields**

##### Article 3

Candidates may be appointed to titles in habilitation fields that are provided in Annex 1 to these Criteria.

The Senate of the UL may supplement or amend the list of habilitation fields at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission.

The Senate's decision on the amendment of habilitation fields is adopted according to the same procedure as these Criteria, whereby the decision simultaneously represents an amendment of these Criteria.

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<sup>1</sup> Official Gazette of the Republic of Slovenia

<sup>2</sup> Official Gazette of the Republic of Slovenia

## Article 4

A candidate may be appointed to a title in one or more habilitation fields.

### 3. Titles

## Article 5

The titles of university teachers are:

- full professor (professor ordinarius),
- associate professor (professor extraordinarius),
- assistant professor (docent),
- senior lecturer,
- lecturer, and
- practical course teacher (lector).

The titles of researchers are:

- research counsellor,
- senior research fellow,
- research fellow.

The titles of university associates are:

- assistant,
- bibliothecary (librarian),
- expert adviser,
- senior expert,
- junior expert, and
- instructor.

The title of a research associate is the assistant-researcher.

#### a. Duration of the Title

## Article 6

University teachers, researchers and art workers, with the exception of full professors and research counsellors, are appointed to the respective title for a period of five years (hereinafter referred to as: Electoral Period). They may be re-appointed to the same title and for the same electoral period under the conditions for re-appointment.

Assistants and assistant-researchers are appointed to the respective title for a period of three years. They may be re-appointed to the same title and for the same electoral period under the conditions for re-appointment.

Full professors and research counsellors are appointed to the respective title permanently by the Senate of the UL.

Other university associates are appointed to the title permanently by the Senate.

#### b. The Sequence of Titles

## Article 7

University teachers may be appointed to individual titles in the following sequence:

- assistant professor (docent), associate professor, full professor,
- lecturer, senior lecturer.

Researchers may be appointed to the titles in the following sequence: research fellow, senior research fellow, research counsellor.

### **c. The Relationship between Pedagogical and Research Titles**

#### Article 8

A researcher may be appointed to the title of university teacher if they fulfil the condition of pedagogical qualifications for the appointment to a particular title.

Under the condition stipulated in the first paragraph, a research counsellor may be appointed to the title of full professor, a senior research fellow may be appointed to the title of associate professor, while a research fellow may be appointed to the title of assistant professor (docent).

In this case, the pedagogical title applies until the expiry of the research title, based on which the person was appointed to the title of university teacher.

#### Article 9

The titles of university teachers demonstrate the academic and professional qualifications required for appointment to the titles of researchers from the individual titles defined in the previous article.

### **4. The Procedure for the Appointment to a Title**

#### Article 10

(The Application of Rules within the Scope of the Procedure)

Within the scope of the procedure for the appointment to a title, the provisions of the General Administrative Procedure Act and of the Statutes of the UL shall apply *mutatis mutandis* in addition to the provisions of these Criteria.

#### Article 11

(The Method for Instituting the Procedure for the First Appointment to a Title)

The procedure for the appointment to the title of university teacher or associate, or researcher or associate is instituted at the request of a candidate for the appointment to a particular title.

The candidate must file an application in writing with a member faculty that is the principal holder of the field within the UL, for which the candidate wishes to be habilitated.

When the habilitation involves fields that are provided by several members as principal holders of those fields, the candidate files the application for appointment with any of the said members. The members that are the principal holders of the candidate's habilitation field reach an agreement in such a case on the appointment of rapporteurs who report on the professional or artistic qualifications of the candidate.

#### Article 12

(The Method for Instituting the Procedure for Subsequent Appointment or Re-Appointment to a Title)

The procedure for the subsequent appointment or re-appointment to a title is instituted no less than 6 months prior to the expiry of the valid title. The professional services of the member where the candidate is employed are obliged to notify the candidate of the abovementioned procedure in writing and in a timely manner.

Article 13  
(Evidence in the Procedure for the  
Appointment to a Title)

The application for the appointment to a title shall contain:

- a request with the indication of the habilitation field, for which the candidate wishes to be habilitated, and the title, to which they wish to be appointed;
- a curriculum vitae demonstrating the candidate's professional, scientific, artistic and educational work;
- a bibliography in the form of an extract from COBISS or evidence on the designed and carried out scientific works or works of art;
- evidence on pedagogical qualifications,
- evidence on the appointment to a title, provided the candidate has already held a title;
- certified transcripts of a higher education, university, master's, specialisation or doctoral diploma or evidence of the recognition of important works of art;
- for the purposes of appointments to a title in various artistic fields, within the scope of which artistic qualifications and creativity are evaluated, the application shall further contain evidence on the required public recognition of important works of art as stipulated by the special criteria for the recognition of important works of art;
- evidence on the knowledge of foreign languages.

Upon the first appointment to a title, the candidate shall also submit evidence of their employment held up to that point.

Article 14

Within the scope of the procedure for the appointment to a title, the bibliography of the candidate's work shall include those works of the candidate that they published in the period since the date they filed the application for the first appointment to the current title.

Article 15

The competent professional service of the member, which finds that the filed request or documentation is incomplete or incorrectly compiled, invites the candidate to remedy the deficiencies no later than within a period of 15 days.

If the candidate fails to remedy the deficiencies within 30 days of receiving the notification, the application shall be deemed to have been withdrawn.

Article 16

The Senate of the member, at which the procedure for the appointment to a title is underway, deliberates on the filed application and appoints no less than three rapporteurs to provide an evaluation of the professional or artistic qualifications of the candidate and – in the event that the candidate is already performing pedagogical work – invites the Student Council of the member to formulate an opinion on the candidate's pedagogical work.

Article 17  
(Probationary Public Lecture)

Rapporteurs who produce an expert evaluation of the professional or artistic qualifications of

the candidate, who is requesting the title of university teacher for the first time, set – by way of agreement with the candidate – the topic and the date of the probationary public lecture if so required by the Criteria.

The rapporteurs and the student appointed by the Student Council of the member evaluate the success of the lecture and draw up a special report on the evaluation in accordance with the Rules on the Probationary Lecture.

If one of the rapporteurs is unable to attend the lecture, the Senate of the member appoints a replacement member.

#### Article 18

In case of the first appointment to a title or appointment to a higher title, the member sends the entire documentation to the Habilitation Commission together with the rapporteurs' evaluations, the opinion of the Student Council and the results of the student survey on the pedagogical work of the candidate.

#### Article 19

If the Habilitation Commission finds that the request for the appointment to the title is incomplete, they shall postpone the decision-making on the request and invite the candidate to submit the missing evidence or documents within the deadline they set for this. The deadline shall not be shorter than one and longer than four months.

If the candidate fails to submit the missing evidence or documents within four months, the request is deemed to have been withdrawn and the procedure is stayed.

#### Article 20

Within a period of two months, the Habilitation Commission decides on the request for the appointment to the title and communicates its decision to the Senate of the member competent for the appointment.

They base their decision regarding the candidate for the appointment to a title on the rapporteurs' evaluations of the candidate's professional and artistic qualifications.

If the Habilitation Commission finds – based on the comprehensive assessment of the submitted material – that it is not possible to accept the rapporteurs' opinion, they shall provide a special justification of their opinion.

Following the decision of the Habilitation Commission on granting consent to the appointment, the application can no longer be withdrawn.

#### Article 21

If the Habilitation Commission finds that the opinions of two or more rapporteurs for the determination of the candidate's professional qualifications are negative, it adopts the decision stating that the conditions for the continuation of the procedure have not been met and accordingly notifies the Senate of the member, which is conducting the procedure for appointment to the title, thereof.

The Senate of the member adopts a declaratory decision on staying the procedure.

## Article 22

The re-appointment to a title is decided on by the Senate of the member conducting the procedure for the appointment to the title, namely based on the documentary materials required for the appointment to the title.

## Article 23

The Senate of the member decides on the appointment of the candidate to the title within a period of one month of receiving the consent from the Habilitation Commission.

If the Habilitation Commission does not grant its consent, the Senate of the member adopts a declaratory decision within a period of one month stating that the appointment to the title is not possible.

## Article 25

A candidate that has not been appointed in the procedure for the appointment to a title may not re-apply for appointment to the same title prior to the lapse of one year from the day that their application was denied.

### Article 25 (Discretionary Decision-Making Powers)

The appointment to a title is the expression of the autonomous academic assessment of a candidate's work as well as their professional, artistic and pedagogical qualifications. The fulfilment of the conditions for appointment in accordance with these Criteria is the precondition for the deliberation of the request for appointment and does not create any right to appointment whatsoever.

Based on its discretionary decision-making powers, the competent body adopts – within the scope of the procedure for appointment to a title and from among several possible decisions – the decision that it deems to be the most suitable and professionally justified in that particular case, for which it then provides its reasoning or supporting facts and evidence found during the procedure.

## **A. Appeal in the Procedure for the Appointment to a Title**

### **a. Right of Appeal**

#### Article 26

A candidate may file an appeal with the University Senate within 15 days of the day that the decision refusing their application for appointment to the title or deciding on their re-appointment to the same title was served on them.

### **b. Reasons for Appeal**

#### Article 27

An appeal may be filed for the following reasons:

- if the provisions of the law or the Statutes on the procedure for the appointment to a title have been violated,

- if – in the course of the procedure for appointment – the facts relevant for the decision have been established incorrectly or incompletely.

#### Article 28

An appeal is filed with the member that conducted the procedure for the appointment to a title. The member is obliged to send it to the University within a period of seven days.

The University Senate appoints a rapporteur from among its members at the first session after receiving the appeal.

The rapporteur prepares a report within a period of 30 days and submits it to the University Senate.

#### Article 29

After receiving the appeal, the University notifies the candidate that they may – within a period of ten days of receiving the notification – access the documentation from the appeal procedure in the presence of an authorised University employee and state their opinion regarding all the facts of the appeal procedure in writing within a further ten days of gaining access to the documentation.

### **c. Decision on the Appeal**

#### Article 30

The University Senate decides on the appeal at its first session after receiving the rapporteur's report.

If the rapporteur's report shows that the appeal was filed late, the Rector refuses the appeal and notifies the Senate thereof.

#### Article 31

The appeal is decided on by the University Senate in a session that is closed to the public, at which they deliberate and vote on the issue.

The deliberation on the appeal commences with the report of the rapporteur who presents a suitable decision to the Senate.

The University Senate may either reject or accept the appeal by annulling the contested act and returning the case to the member for re-consideration at the stage of the procedure, in which the violation occurred. The Senate takes the decision with the majority of the votes of the members present, whereby a Senate member may not abstain from the vote.

The decision of the University Senate is final.

### **5. The Procedure for the Recognition of a Title Obtained at a Different University**

#### Article 32

If a candidate who already holds the title of teacher at a different university applies for the tendered position of teacher at UL, it is necessary to establish, within the scope of a special procedure, the equivalence of their title with the title of teacher at UL prior to taking the decision on the appointment.

When the procedure for the establishment of equivalence of the teaching title is required, the procedure for the appointment of the candidates who applied is extended by the time required for the implementation of the procedure for the establishment of the equivalence of the teaching title.

### Article 33

Within the scope of the procedure for the establishment of the equivalence of the teaching title obtained at a different university, it is necessary to ascertain the equivalence between the quantitative and qualitative criteria, based on which the candidate obtained the teaching title at the other university, and the criteria required for the appointment to a title under these Criteria.

Within the scope of the procedure for the establishment of equivalence of the teaching title obtained at a different university, the provisions of these Criteria required for the appointment to a title are applied *mutatis mutandis*.

The recognition of equivalence of the title is valid for the same period as the validity of the appointment to the teaching title at UL.

### Article 34

The procedure for the establishment of the equivalence of the teaching title obtained at a different university is conducted by the member that gave the initiative to issue a tender for the free teaching position of employment.

The procedure commences with the Dean's declaratory decision on the fact that a candidate, who obtained the teaching title at a different university, has applied for the tendered position.

The Senate of the member, at which the procedure for the establishment of the equivalence of the teaching title is being conducted, invites the candidate to immediately submit information on the procedure, according to which they obtained the teaching title, their biography and bibliography as well as three of their most important works in physical form that are available in one of the widely spoken foreign languages.

The Senate of the member appoints three rapporteurs from among the UL teachers who each compile their own report on the equivalence of the candidate's teaching title with the teaching title at the University of Ljubljana, namely within a period of one month.

The Dean of the member conducting the procedure sends the rapporteurs' reports together with other documentary materials to the Habilitation Commission of the UL.

### Article 35

Based on the rapporteurs' reports, the documentary materials received and the generally available data, the Habilitation Commission ascertains whether the candidate's teaching title is equivalent to the teaching title at UL and either issues a positive or negative opinion in that regard.

Based on a positive opinion of the Habilitation Commission, the Senate of the member conducting the procedure adopts a declaratory decision stating that the candidate's teaching title is equivalent to the teaching title at UL.

In the event of a negative opinion of the Habilitation Commission, the Senate of the member conducting the procedure adopts a declaratory decision stating that the candidate's teaching title is not equivalent to the teaching title at UL and that the candidate may not be selected in a public tender for the position of teacher at UL.

#### Article 36

If a candidate fails to communicate the required information within a period of one month of being invited to do so and fails to request the extension of the deadline, the Senate of the member conducting the procedure adopts a decision on the staying of the procedure for the establishment of equivalence of the teaching title obtained at a different university with the corresponding teaching title at UL.

### **6. Conditions for the Appointment to a Title**

#### Article 37

A candidate for the appointment to a title must cumulatively fulfil the common, general and special conditions for the appointment to a title.

#### **A. Common Conditions for the Appointment to a Title**

#### Article 38

The common conditions for the appointment to a title are the conditions that must be fulfilled by every candidate in order to be appointed to a title.

#### Article 39

The common conditions for the appointment to a title are:

- demonstrated suitable education or suitable academic title,
- demonstrated qualifications for professional or artistic work,
- demonstrated pedagogical qualifications,
- positive evaluation by the majority of the rapporteurs on the candidate's qualifications,
- active knowledge of at least one of the widely spoken foreign languages.

The pedagogical qualifications do not need to be proven by the candidates for the appointment to the titles of researcher, assistant-researcher, expert adviser, senior expert, junior expert and bibliothecary (librarian).

#### Article 40

A candidate demonstrates their qualifications for professional work with documented publications of scientific and professional works, documented research and professional achievements, documented collaboration in scientific and professional projects, patents and other documented achievements that are considered to represent evidence of originality and quality in a field of a particular profession.

The qualifications for artistic work are demonstrated with documented public or publicly available performances of copyrighted works, public or publicly available presentations or publications of artistic works and other documented achievements that are considered to represent evidence of originality and quality in a particular artistic field.

#### Article 41

The pedagogical qualifications are demonstrated within the scope of the appointment to the title of university teacher by way of a probationary lecture, and by way of the opinion of the Student Council and the results of the student survey on the candidate's pedagogical work in case of an appointment to a higher title or for re-appointment.

#### Article 42

The active knowledge of a foreign language is demonstrated with a certificate of the institution competent for the issuance of such certificates or an internationally recognised certificate of the knowledge of a particular language (TOEFL, IELTS, TCF, TestDaF, CELU, etc.)

A candidate for the appointment to a title who received a doctoral degree at a foreign university under the programme conducted in one of the widely spoken foreign languages and who wrote their doctoral dissertation in that language is not obliged to submit evidence on the active knowledge of one of the widely spoken foreign languages.

The knowledge of a foreign language only needs to be demonstrated for the first appointment.

### **B. General Conditions for the Appointment to an Individual Title**

#### 43. Article 43

The general conditions are formal conditions that must be fulfilled by a candidate in addition to the common conditions in order to be appointed to a title.

The following may be appointed to individual positions:

1. a person may be appointed to the title of full professor, associate professor, assistant professor (docent), research counsellor, senior research fellow and research fellow if they hold a doctor of science degree;
2. a person may be appointed to the title of full professor, associate professor and assistant professor (docent) of artistic disciplines if they have their works of arts recognised and they hold university education in the appropriate field of study obtained under study programmes adopted by June of 2004, and education acquired under second-cycle study programmes adopted after that date;
3. a person may be appointed to the title of senior lecturer if they hold a master of science degree or a specialisation according to the programmes for acquiring this education under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date;
4. a person may be appointed to the title of foreign language lecturer in non-language-oriented fields of study if they have 5 years of suitable practical experience and university education in a suitable field of study acquired under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date;
5. a person may be appointed to the title of lecturer for courses, in which the principal focus is on special professional knowledge, if they have 10 years of successful professional practical work experience and at least a university education acquired under study programmes adopted by June of 2004, or at least education acquired under second-cycle study programmes adopted after that date;
6. a person may be appointed to the title of practical course teacher (lector) if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date;
7. a person may be appointed to the title of assistant if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or

education acquired under second-cycle study programmes adopted after that date and if they achieved the average grade of 8 (out of 10) throughout the course of their study;

8. a person may be appointed to the title of assistant-researcher if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date and if they achieved the average grade of 8 (out of 10) throughout the course of their study;

9. a person may be appointed to the title of expert adviser if they hold university education in the appropriate field of study obtained under study programmes adopted by June of 2004 or education acquired under second-cycle study programmes adopted after that date and 15 years of suitable professional practical experience in a field related to the field, for which they are being appointed to the above title;

10. a person may be appointed to the title of senior expert if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date and have 10 years of suitable practical experience in a field related to the field, for which they are being appointed to the above title;

11. a person may be appointed to the title of junior expert if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or second-cycle education obtained under study programmes adopted after that date and 2 years of suitable practical experience in a field related to the field, for which they are being appointed to the above title;

12. a person may be appointed to the title of instructor if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004, or education acquired under second-cycle study programmes adopted after that date and have 5 years of suitable practical experience in a field related to the field, for which they are being appointed to the above title;

13. a person may be appointed to the title of bibliothecary (librarian) if they hold university education in a suitable field of study acquired under study programmes adopted by June of 2004 or education acquired under second-cycle study programmes adopted after that date, 3 years of suitable practical experience and demonstrated ability for independent professional work.

#### **a. Elements of the Qualifications for the Habilitation Field**

##### Article 44

The substantive elements for the assessment of the qualifications for the habilitation field are:

- success in resolving scientific, research-development or professional problems;
- active work in an international context;
- work experience in a professional environment, etc.

##### Article 45

The qualifications for a particular habilitation field are demonstrated with:

- relevant bibliography in the field, for which the candidate wishes to be habilitated,
- evidence of successful collaboration in an international context;
- demonstrable citations in scientific literature and
- positive evaluations by rapporteurs.

##### Article 46

A candidate's works must be published or presented in a manner that is recognised by the profession as suitable for becoming acknowledged by the domestic and international professional public in the field, for which the candidate wishes to be habilitated.

A candidate may replace internationally recognised works with works that are important for the national or state independence and culture in the habilitation fields if performances in the international context are not possible or are not adequate as a quality criterion. These fields are defined at the proposal of the members by the Habilitation Commission and then adopted by the Senate of the UL (Annex 2).

#### Article 47

A candidate proves the international acclaim of their work specifically with the following indicators of international acclaim:

- demonstrable citations in scientific literature,
- invitations to hold lectures at international scientific gatherings,
- membership in the editorial boards of international journals,
- membership in foreign academies,
- holding of the chair of a subject at international undergraduate and postgraduate programmes, and
- pedagogical collaboration in the provision of undergraduate and postgraduate study programmes at foreign universities.

The list of indicators of international acclaim and their quantitative value for individual fields are adopted by the Senate of the UL after obtaining a prior opinion of the Habilitation Commission. The list is annexed to these Criteria (Annex 3).

#### Article 48

A candidate demonstrates the international acclaim of their artistic work specifically with the following indicators of international acclaim:

- the presentation of their work at festivals or other equivalent events held abroad,
- membership of international panels of judges.

The detailed criteria for international acclaim are proposed by the members and are then adopted by the Senate of the UL after obtaining a prior opinion of the Habilitation Commission. The list is annexed to these Criteria (Annex 4).

#### Article 49

A publication is deemed to be a publication with international acclaim if the text is published in one of the widely spoken foreign languages and in one of the journals indexed in SSCI or SCI with  $IF > 0$  and AHCI, or in journals that are comparable in terms of quality and international acclaim with the former journals according to the opinion of the profession. The list of these journals is proposed by the members that are the principal holders of the field, for which the candidate wishes to be habilitated, and is then confirmed by the Senate of the UL after obtaining a prior opinion of the Habilitation Commission (Annex 5).

#### Article 50

For the fields, in which there is no first or leading authorship according to the reasoned opinion of the member (e.g. where authors are classified in alphabetical order), the first or leading authorship criterion is not taken into consideration.

### **b. Elements of Artistic Qualifications**

## Article 51

The elements for the assessment of artistic qualifications for the habilitation field are:

- public performances of copyrighted works,
- public presentations of artistic works,
- awards and decorations for artistic work, and
- activity in an international context.

## Article 52

Artistic qualifications for a particular habilitation field are proven with:

- critiques of artistic work,
- awards for artistic work,
- membership in international ensembles and panels of judges,
- collaboration at established domestic and foreign festivals, competitions and events,
- invitations for guest appearances abroad,
- collaboration with established domestic and foreign arts institutions, and
- positive evaluations by rapporteurs.

### **c. Elements of Pedagogical Qualifications**

## Article 53

The elements for the assessment of the pedagogical qualifications of a candidate for the appointment to a title are:

- comprehensibility and systematic nature of lectures, exercises, seminars, consultations and knowledge evaluations,
- successful mentoring of bachelor's degrees, specialisations, master's degrees, doctoral degrees, life-long learning and postgraduate study, mentoring of exchange students and student research work,
- attitude towards the students,
- encouragement to pursue scientific, artistic, pedagogical and professional work,
- preparation and the professional, pedagogical and methodical or didactic value of teaching aids, study materials and text books,
- development of laboratories or other specialised units supporting the pedagogical process,
- pedagogical training supported with evidence and obtained under general programmes for pedagogical training or individual programmes at a member institution.

### **C. Special Conditions for the Appointment to an Individual Title**

## Article 54

The special conditions are the quantitative and qualitative conditions that must be fulfilled by a candidate in order to be appointed to a title in addition to the common and general conditions.

#### **i. Full Professor and Research Counsellor**

## Article 55

A candidate may be appointed to the title of full professor if they fulfil the following special quantitative and qualitative conditions in addition to the common and general conditions:

Qualitative conditions:

- they are able to act independently in the scientific, artistic, research and development spheres and contribute new knowledge and creations in the field, for which they are being habilitated,
- they demonstrate international acclaim of their work,
- after having completed their doctoral studies, they acted in a research and pedagogical capacity at a foreign university or research institution for no less than 3 continuous months,
- after having their important works of art recognised, they acted in an artistic and pedagogical capacity at a foreign university or important arts institution for no less than 3 continuous months, work within panels of judges at important international arts contests or competitions or international events that are considered of exceptional importance on account of the place or venue shall be valued the same as activity at a foreign university or arts institution;
- they further or enhance the scientific and artistic achievements and provide for their application, or enrich the Slovenian and international knowledge and culture;
- they acted as a mentor for no less than one successfully defended doctoral dissertation, or co-mentor for two or mentor for no less than one special artistic achievement;
- they published scientific or artistic works (monograph, book, text book) that are important for the development of the discipline in an international or national framework;
- they managed research projects, and
- they have the consent of the Habilitation Commission.

Quantitative conditions:

- within the scope of the evaluation of the published works or pedagogical activity, they have achieved no less than 90 points (no less than 20 of which for the pedagogical and no less than 50 of which for scientific or artistic activities), no less than 30 of which must have been achieved within the most recent electoral period (no less than 7.5 points of which for the pedagogical activity and no less than 15 points of which for scientific or artistic activities);
- they have published no less than 14 articles (no less than 7 of which must have been published since the last appointment to a lower title), in which the candidate must be the first or leading author of articles from the list of journals prepared by the member. No less than 6 of the above 14 articles must be published in journals indexed in SSCI and SCI as journals with  $IF > 0$ , or AHCI journals or in journals that are comparable in terms of their quality and international acclaim with the abovementioned journals, provided it is characteristic of the habilitation field that the SSCI, SCI journals with  $IF > 0$  or AHCI journals are not the sole reliable criterion for the verification of acclaim. The list of journals is confirmed by the Senate of the UL at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission.

A candidate may replace no more than 8 articles referred to in the second indent of the previous paragraph (which, however, do not replace the mandatory articles published in journals indexed in SSCI and SCI with  $IF > 0$  and AHCI, or in journals from the list of journals confirmed by the Senate of the UL at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission) with a scientific monograph, part of a scientific monograph, text book or professional achievement. The authorship of a scientific monograph published by a publishing company from the confirmed list of publishers may replace two articles. The authorship of a part of a scientific monograph published by a publishing company from the confirmed list of publishers (Annex 6) may replace one article. Two of the articles that are being replaced by the candidate with a scientific monograph or a part of a scientific monograph may be replaced by a reviewed university text book. The authorship of a reviewed university text book counts as one article. One of the articles that are being replaced by the candidate with a scientific monograph or a part of a scientific monograph may be replaced by a top-level professional or sporting achievement (technology transfer, patent, drafting of legal documentary materials, etc.).

A candidate may be appointed to the title of full professor if they fulfil the following special quantitative and qualitative conditions for appointment in addition to the common and general conditions:

- no less than 14 internationally acclaimed works or 14 top-level artistic achievements with a public presentation (7 since the first appointment to the current title),
- the candidate is recognised internationally for their artistic work.

An exceptional work of art with distinctive international acclaim may replace four of the works referred to in the first indent of the previous paragraph of this Article, which is decided on at the discretion of the rapporteurs in their reports on artistic qualifications.

#### Article 57

A candidate for the appointment to the title of full professor must give a public lecture prior to appointment.

A candidate for the appointment to the title of full professor in an artistic field may instead of the public lecture present their work of art in a manner that is usual for the artistic field in question.

#### Article 58

A candidate may be appointed to the position of research counsellor if they achieve no less than 90 points in addition to meeting the general conditions for the research activity and the special qualitative and quantitative conditions referred to in Article 55 of the Criteria with the exception of the sixth indent of the second paragraph and the first indent of the third paragraph.

### **ii. Associate Professor and Senior Research Fellow**

#### Article 59

A candidate may be appointed to the title of associate professor if they fulfil the following special qualitative and quantitative conditions in addition to the common and general conditions:

Qualitative conditions:

- They are able to act independently in the scientific, artistic, research and development spheres and contribute new knowledge or creations in the field, for which they are being habilitated. This ability is demonstrated with the relevant bibliography in the habilitation field;
- they have been active in a professional environment and successful in their endeavours;
- they demonstrate international acclaim of their work;
- after having completed their doctoral studies, they acted in a research and pedagogical capacity at a foreign university or research institution for a total of no less than 3 months, 30 days of which have been without interruption; or
- after having of having their important works of art recognised, they acted in an artistic and pedagogical capacity at a foreign university or important arts institution for no less than 3 months, 30 days of which have been without interruption. The work within panels of judges at important international arts contests or competitions and mentorships of students who receive international decorations at international competitions or international events that are considered of exceptional importance on account of the place or venue shall be valued the same as activity at a foreign university or arts institution;
- they acted as a co-mentor for on less than one successfully defended doctoral dissertation or has otherwise contributed to the education of experts in their field. The following shall be regarded as such a contribution:

- mentorship to a postgraduate student who was granted direct transfer from the master's degree to the doctoral degree study;
- mentorship of students for special artistic achievements, competitions and within the scope of artistic ensembles or groups;
- successfully completed mentorship of no less than one student paper that received the University Prešeren Award or a national professional award or international award;
- principal mentorship for two successfully defended professional specialisations, including a specialisation examination;
- management of a research project, and
- consent of the Habilitation Commission.

Quantitative conditions:

- within the scope of the evaluation of the published works or pedagogical activity, they have achieved no less than 60 points (no less than 15 of which for the pedagogical and no less than 35 of which for scientific or artistic activities), no less than 25 of which must have been achieved within the most recent electoral period (no less than 7.5 points of which for the pedagogical activity and no less than 15 points of which for scientific or artistic activities);
- they have published no less than 7 articles (no less than 4 of which must have been published since the last appointment to a lower title), in which the candidate must be the first or leading author of articles from the list of journals prepared by the member. No less than 3 of the above 7 articles must be published in journals indexed in SSCI and SCI as journals with  $IF > 0$  or AHCI journals, or in journals that are comparable in terms of their quality and international acclaim with the abovementioned journals, provided it is characteristic of the habilitation field that the SSCI and SCI journals with  $IF > 0$  or AHCI journals are not the sole reliable criterion for the verification of acclaim. The list of journals is confirmed by the Senate of the UL at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission.

A candidate may replace no more than 4 articles referred to in the second indent of the previous paragraph (which, however, do not replace the mandatory articles published in journals indexed in SSCI and SCI with  $IF > 0$  and AHCI) with a scientific monograph, part of a scientific monograph, text book or professional achievement. The authorship of the scientific monograph published by a publishing company from the confirmed list of publishers may replace two articles. The authorship of a part of a scientific monograph published by a publishing company from the confirmed list of publishers may replace one article. One of the articles that are being replaced by the candidate with a scientific monograph or a part of a scientific monograph may be replaced by a reviewed university text book. One of the articles that are being replaced by the candidate with a scientific monograph or a part of a scientific monograph may be replaced by a top-level professional or sporting achievement (technology transfer, patent, drafting of legal documentary materials, etc.).

#### Article 60

A candidate may be appointed to the title of associate professor in an artistic field if they fulfil the following special qualitative and quantitative conditions in addition to the common and general conditions:

- with no less than 7 internationally acclaimed works or seven top-level artistic achievements with a public presentation (4 since the first appointment to the current title),
- the candidate is recognised internationally for their artistic work.

An exceptional work of art with distinctive international acclaim may replace three of the works referred to in the first indent of the previous paragraph of this Article, which is decided on at the discretion of the rapporteurs in their reports on artistic qualifications.

Article 61  
(Combination of Scientific and Artistic Works)

For specific fields defined by the Senate of the UL, a candidate for the appointment to the title of associate professor and full professor may invoke their scientific and artistic works. In such a case, at least two thirds of the works submitted for appointment to the title of associate professor or full professor must be from a field of arts or science, for which they were appointed to the title of assistant professor (docent).

Article 62

A candidate may be appointed to the position of senior research fellow if they achieve no less than 60 points in addition to meeting the general conditions for the research activity and the special qualitative and quantitative conditions referred to in Article 59 of the Criteria with the exception of the sixth indent of the second paragraph and the first indent of the third paragraph.

**iii. Assistant Professor (Docent) and Research Fellow**

Article 63

A candidate may be appointed to the title of assistant professor (docent) if they fulfil the following special qualitative and quantitative conditions in addition to the common and general conditions:

Qualitative conditions:

- they are successful in resolving scientific, research-development, artistic or professional problems;
- they are active in an international context;
- they have the consent of the Habilitation Commission, which is based in the comprehensive (quantitative and qualitative) assessment of the candidate's work.

Quantitative conditions:

- they achieve no less than 20 points for scientific activity within the scope of the evaluation of the published works, and
- they have published no less than 3 articles as the first or leading author. No less than 1 of the above 3 articles must be published in journals indexed in SSCI and SCI as journals with  $IF > 0$  or AHCI journals, or in journals that are comparable in terms of their quality and international acclaim with the abovementioned journals, provided it is characteristic of the habilitation field that the SSCI and SCI journals with  $IF > 0$  or AHCI journals are not the sole reliable criterion for the verification of acclaim. The list of journals is confirmed by the Senate of the UL at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission.

A candidate may replace no more than 2 articles referred to in the second indent of the previous paragraph (which, however, do not replace the mandatory article published in journals indexed in SSCI and SCI with  $IF > 0$  and AHCI) with a scientific monograph or part of a scientific monograph. The authorship of the scientific monograph published by a publishing company from the confirmed list of publishers may replace two articles. The authorship of a part of a scientific monograph published by a publishing company from the confirmed list of publishers may replace one article.

Article 64

A candidate may be appointed to the title of assistant professor (docent) in an artistic field if they fulfil the following special qualitative and quantitative conditions in addition to the common and general conditions:

- they cumulatively achieve no less than 20 points with publicly performed copyrighted works or public presentations of their works of art (concerts, recitals, theatre plays, exhibitions, etc.);
- they show no less than three internationally acclaimed works or three top-level artistic achievements,
- the candidate is recognised internationally for their artistic work.

An exceptional work of art with distinctive international acclaim may replace two of the works referred to in the second indent of the previous paragraph of this Article, which is decided on at the discretion of the rapporteurs in their reports on artistic qualifications.

#### Article 65

A candidate may be appointed to the position of research fellow if they achieve no less than 20 points in addition to meeting the general conditions for the research activity and the special qualitative and quantitative conditions referred to in Article 63 of the Criteria.

#### **iv. Senior Lecturer**

#### Article 66

A person may be appointed to the title of senior lecturer if they have:

- demonstrated professional works and publications proving they are professionally well-established in the field, in which they wish to be appointed to the title;
- relevant bibliography;
- demonstrated pedagogical qualifications.

A candidate for a senior lecturer shall be deemed to have fulfilled the condition referred to in the second indent of the first paragraph of this Article in terms of quantity if they cumulatively achieve no less than 16 points in the evaluation of the published works, no less than 6 points of which must be achieved after the completed postgraduate study.

#### **v. Lecturer**

#### Article 67

A candidate may be appointed to the position of lecturer if they have established themselves professionally in the field, in which they wish to be elected to the title and receive positive evaluations of the majority of rapporteurs.

#### **vi. Practical Course Teacher (Lector).**

#### Article 68

(1) A person may be appointed to the title of practical course teacher (lector) if they:

- have 3 years of suitable pedagogical practice and – if the title involves living languages – no less than 3 months of professional or pedagogical activity in time intervals of no less than 14 days in the language environment of the languages, with respect to which they are included in the pedagogical process;
- have a suitable bibliography that comprises works and creations recognised by the profession as a suitable method of presentation for the field, for which they are habilitated;
- have exhibited the ability for professional and pedagogical work, and
- have demonstrated pedagogical qualifications.

A candidate for a practical course teacher (lector) shall be deemed to have fulfilled the condition referred to in the second indent of this point if they cumulatively achieve no less than 5 points in the evaluation of the published works.

## **vii. Assistant and Assistant-Researcher**

### Article 69

A person may be appointed to the title of assistant and assistant-researcher if they:

- have completed the previous course of study with an average grade of no less than 8 (out of 10), whereby the calculation of the average takes into account the grades of all passed examinations, exercises and other graded study obligations, which the candidate passed up to and including the final stage of the education received;
- have received at least the grade of 8 (out of 10) for their final thesis, provided it is the condition for the completion of the study;
- have proven the ability for professional, scientific, research and development, or artistic work.

## **7. Conditions for Re-Appointment**

### **A. Re-Appointment to the Title of Assistant**

#### Article 70

After the expiry of the first electoral period, an assistant may be re-appointed to the same title if they meet the following conditions:

- they have recorded success in the educational and scientific or artistic and research and development work;
- they demonstrate their pedagogical qualifications, and
- they have passed all of the obligations of the programme for obtaining a master's degree with the exception of the master's degree thesis or other obligations of the postgraduate study, provided they are enrolled in the study programme for obtaining a master's degree or specialisation, which was adopted before June of 2004.

#### Article 71

An assistant may be re-appointed to the same title for the third time if they meet the following conditions:

- they have recorded success in the educational and scientific or artistic and research and development work;
- they demonstrate their pedagogical qualifications, and
- they hold at least a master's degree obtained within an educational programme adopted before June of 2004.

#### Article 72

An assistant who received education under second-cycle study programmes adopted after June of 2004 may be re-appointed to the title for the third time if they fulfil the following conditions:

- they have demonstrable successes in the educational and scientific or artistic and research and development work;
- they demonstrate their pedagogical qualifications, and
- they are successful in their doctoral study or creative in an artistic field.

#### Article 73

An assistant may be re-appointed to the same title for the fourth time if they meet the following conditions and criteria:

- they hold a doctor of science degree or a decoration for important works of art;
- they have recorded success in the educational and scientific or artistic and research and development work; and
- they have demonstrated pedagogical qualifications.

A candidate is deemed to have fulfilled the quantitative conditions for the fifth and subsequent appointments to the title of assistant if they cumulatively achieve no less than 5 points from the scientific and research, pedagogical, professional or artistic activity in each of the electoral periods.

## **B. Re-Appointment to the Title of Assistant-Researcher**

### Article 74

After the expiry of the first electoral period, an assistant-researcher may be re-appointed if they exhibit success in the scientific or research and development work and they hold a master's degree obtained under a programme for obtaining a master's degree or specialisation that was adopted before June of 2004.

### Article 75

A candidate may be re-appointed to the title of assistant-researcher for the third time if they hold a doctorate.

If a candidate has received education under a second-cycle study programme adopted after June of 2004, they may be re-appointed to the title for the third time if they have fulfilled the conditions of the study programme for obtaining a doctor of science degree (with the exception of the defence of the doctoral dissertation).

A candidate may be re-appointed to the title of assistant-researcher for the fourth and subsequent times if they achieve no less than 15 points for the scientific and research activity.

## **B. Re-Appointment to the Title of University Teacher and Researcher**

### Article 76

In the case of re-appointment to the title of associate professor, a candidate must achieve no less than 15 points in the period since the last appointment (of which no less than 5 points must be for the pedagogical and no less than 9 points for the scientific or artistic activity) according to the scoring system laid down in these Criteria, and must further submit no less than two important works in the time since the last appointment.

In the case of re-appointment to the title of senior research fellow, a candidate must achieve no less than 15 points for the scientific activity according to the points system laid down in these Criteria in the period since the last appointment, and must further submit no less than two important works in the time since the last appointment.

In the case of re-appointment to the title of assistant professor (docent) in the same habilitation field, a candidate must achieve no less than 12 points in the period since the last appointment (of which no less than 3.75 points must be for the pedagogical and no less than 7.5 points for the scientific or artistic activity) according to the scoring system laid down in these Criteria, and must further submit no less than one important work in the time since the last appointment.

In the case of re-appointment to the title of research fellow in the same habilitation field, a candidate must achieve no less than 12 points for the scientific activity according to the scoring system laid down in these Criteria in the period since the last appointment, and must further submit no less than one important work in the time since the last appointment.

A candidate may be re-appointed to the title of senior lecturer if they achieved no less than 7.5 points for the scientific and research, artistic, professional and pedagogical activity in the last electoral period.

A candidate may be re-appointed to the title of lecturer if they achieved no less than 5 points for the scientific and research, artistic, professional and pedagogical activity in the last electoral period.

A person may be re-appointed to the title of practical course teacher (lector) if they achieved 4 points in the last electoral period.

#### Article 77

If a candidate fails to fulfil the conditions for re-appointment, they may request to be appointed to a lower title, provided they have already been appointed to that title before. In this case, they must fulfil the conditions required for the re-appointment to a lower title.

If a candidate fails to file an application for appointment to a higher title or re-appointment to the same title, or fails to file a request for appointment by the expiry of the deadline for filing a request for appointment to a title, their title shall expire.

A candidate whose title has expired may be re-appointed to the same title. In this case, the works since the last appointment onwards are taken into account for the verification of the fulfilment of the conditions and criteria for appointment to a title.

A candidate who files an application for appointment to a title in the habilitation field, for which they have not yet obtained a title up to the filing of the application, cannot invoke the scientific works they already submitted for the previous appointments.

### **8. Early Appointment to a Title and Out-of-Sequence Appointment to a Title**

#### Article 78

By way of exception, a candidate may be appointed to a title prior to the expiry of the currently valid title or may be appointed to a title whereby the sequence of titles is not observed.

An application for appointment is deemed early if it is filed sooner than 9 months prior to the expiry of the valid title. The procedure for the early appointment to a title, which is based on a candidate's outstanding achievement, is initiated by three full professors from the field of the candidate's habilitation who write, at their own initiative, three separate and independent reasoned reports on the outstanding nature of the candidate's achievement.

In order to be appointed to a title early, a candidate must fulfil all of the qualitative and quantitative conditions stipulated in these Criteria for the appointment to the title applied for.

#### Article 79

The provision of the previous Article on the early appointment to a title shall be applied *mutatis mutandis* also for the appointment to a title, which is out of the sequence of

appointments to titles.

In the case of out-of-sequence appointments, a candidate shall fulfil all of the qualitative and quantitative conditions stipulated in these Criteria for the appointment to the title applied for.

#### Article 80

Exceptional achievements of a candidate, which justify early appointment to a title or out-of-sequence appointment to a title, include the receipt of an important, universally known international award, an exceptionally important work of demonstrably significant acclaim in Slovenia and abroad, and a decisive contribution to the development of a significant new field of research or artistic activity.

### **9. Reports on the Professional and Artistic Qualifications within the Scope of Procedures for the Appointment to a Title**

#### **A. The Importance of the Report on the Professional and Artistic Qualifications (The Binding Character of the Reports for the Commission)**

##### Article 81

A report on the scientific, professional and artistic qualifications shall contain an unbiased evaluation of a candidate's works. In their report, a rapporteur shall indicate, in accordance with the Instructions for the Implementation of the Criteria, whether a candidate fulfils the conditions for the appointment to a title stipulated in these Criteria (Annex 7) and to what extent they fulfil them.

#### **B. Rapporteurs**

##### Article 82

Within the scope of the procedure for appointment to a title, a rapporteur may be a university teacher or researcher holding the same or higher title than the title, to which the candidate is being appointed.

The rapporteurs shall include at least two university teachers habilitated in the field, for which the candidate wishes to be habilitated. If there is no habilitated teacher with the same or higher title for the field, in which the candidate is being habilitated, the rapporteur may be a teacher holding the same or higher title in a related field.

##### Article 83

A rapporteur evaluating a candidate's scientific, professional and artistic qualifications cannot be a teacher or researcher, whose consanguinity (lineal consanguinity or collateral consanguinity of the fourth degree), marital affinity (affinity of the second degree) or other relationships (spouse or common-law partner, etc.) with the candidate constitute reasonable doubt as to their impartiality and objectivity.

The report on the scientific, professional and artistic qualifications of a candidate shall contain the rapporteur's statement that they assume the moral and professional liability for the correctness and contents of the report.

#### **C. The Contents of Reports**

#### Article 84

The report on the professional and artistic qualifications of a candidate shall contain:

- an analysis and evaluation of the quality of a candidate's submitted works,
- reasoned evaluation of the importance of a candidate's scientific or artistic oeuvre and pedagogical work when the report is compiled for the purpose of appointment to a pedagogical title,
- clear and unambiguous statement on whether a candidate fulfils the conditions for the appointment to a title.

#### **D. Deadline for the Compilation of Reports**

##### Article 85

A rapporteur shall compile the evaluation within the deadline set by the decision of the Senate of a member on the appointment of a rapporteur.

The deadline for the compilation of the report on the professional and artistic qualifications of a candidate may not be shorter than one and longer than three months.

In the event of exceptional circumstances (illness, longer work-related absence, etc), a rapporteur may request an extension of the deadline for the compilation of the report. The decision on the extension of the deadline is taken by the Senate of the member that appointed the rapporteur. The deadline cannot be extended by more than two months.

#### **E. The Consequences of the Failure to Compile the Report within the Deadline**

##### Article 86

If a rapporteur fails to compile the report within the deadline and does not request an extension of the deadline, the Dean of the member conducting the procedure for the appointment to a title invites them to compile the report immediately.

If, despite being reminded by the Dean to do so, the rapporteur does not compile the report within the next three weeks, the Senate of the member appoints another rapporteur.

During the delay of the rapporteur, the deadlines related to the habilitation of the candidate are suspended so that the candidate may retain their current status.

#### **F. Confidentiality of the Report and the Protection of the Rights of the Rapporteur and the Candidate**

##### Article 87

The content of the report on the professional and artistic qualifications of a candidate for the appointment to a title represents an official secret.

The rapporteur shall submit it to the Dean of the member conducting the procedure for the appointment to a title in a sealed envelope. The envelope shall bear the wording: Report – official secret.

#### **10. The Opinion of the Student Council on the Pedagogical Work of a Candidate**

##### Article 88

The Student Council of the member conducting the procedure for the appointment to a title compiles a report on the pedagogical work of a candidate within the deadline set by the Senate when they invite the Council to compile the report.

The Student Council compiles the opinion on the pedagogical work of a candidate based on the student surveys and the informal information obtained from the students.

#### **A. Basis for the Opinion of the Student Council and the Binding Character of the Survey Results for the Student Council**

##### Article 89

When formulating their opinion, the Student Council shall not be bound by the results of the student surveys. If the Student Council's opinion diverges from the survey results, this divergence shall be explained and justified in detail.

#### **B. The Components of the Student Council's Opinion**

##### Article 90

The opinion of the students shall contain the following:

- indication of the candidate and the evaluation period, to which the opinion pertains,
- indication of the quantitative and qualitative indicators that served as the basis for the evaluations of the candidate's pedagogical work,
- detailed explanation.

A negative opinion of the Student Council shall, in addition to the components stipulated in the first paragraph, also contain the temporal, quantitative and substantive definition of the concrete deficiencies in the candidate's pedagogical work.

#### **C. The Effect of the Failure to Compile the Student Council's Opinion on the Procedure for the Appointment to a Title**

##### Article 91

If a member's Student Council fails to compile the opinion on the pedagogical work of a candidate within the deadline set for the compilation of the opinion by the Senate, the opinion shall be deemed to be positive.

#### **Section Two:**

#### **11. The Awarding of Points for the Bibliographic Value of Individual Works**

##### Article 92

The significance of the scientific, artistic or professional works is quantitatively evaluated within the scope of the procedure for appointment to a title using a scoring system. The number of points for an individual work depends on the nature of the work, the journal, in which it was published, the publishing company that published the monograph, or the manner, in which the work of art was presented.

The pedagogical activity is also scored.

##### Article 93

(The Scoring System)

The quantitative evaluation of the scientific and research, artistic, pedagogical and professional activity of candidates is performed using the following scoring system:

<b>1. SCIENTIFIC AND RESEARCH ACTIVITY</b>		
1.1	Articles with a review Domestic and foreign journals that feature reviews, International exchange and a summary in a foreign language	up to 12 points
1.1.1	- Group 1 (the upper 5% of the quoted journals in individual areas)	up to 8 points
1.1.2	- Group 2 (SSCI, SCI, AHCI)	up to 6 points
1.1.3	- Group 3 (journals substituting SSCI, SCI, AHCI)	up to 2 points
1.1.4	- Group 4 (other reviewed journals)	up to 1 point
1.1.5	- Group 5 (other journals)	
1.2.1	Monograph (foreign)	up to 25 points
1.2.2	Monograph (domestic)	up to 20 points
1.3.1	Part of a monograph (foreign)	up to 8 points
1.3.2	Part of a monograph (domestic)	up to 4 points
1.4	Invited and published plenary lecture:	
1.4.1	- at domestic scientific conferences	2 points
1.4.2	- at international scientific conferences	5 points
1.5	Published session lecture:	
1.5.1	- at domestic scientific conferences	1 point
1.5.2	- at international scientific conferences	3 points
1.6.	Documented and published papers at scientific symposia and scientific seminars:	
1.6.1	- domestic	up to 0,5 points
1.6.2	- international	up to 1 point
1.7	Reviews published in the form of an article	up to 2 points
<b>2. ARTISTIC ACTIVITY</b>		
2.1.	Public performance or presentation of a work of art	up to 0.5 points
2.2.	Public performance, publication or presentation of a work of art with a published critique	up to 2 points
2.3.	Public performance, publication or presentation of a work of art at important presentations of national significance	up to 4 points
2.4.	Public performance, publication or presentation of a work of art on an international level	up to 5 points
2.5.	Public performance, publication or presentation of a work of art defined by the profession as a top-level achievement of national significance	up to 8 points
2.6.	Public performance, publication or presentation of a work of art defined by the profession as a top-level achievement in the international context	up to 20 points

2.7.	Other documented artistic activity approved at the discretion of expert commissions	up to 5 points
3.	<b>PEDAGOGICAL ACTIVITY</b>	
3.1	3.1.1 Text books 3.1.2 University text book with a review 3.1.3 New, supplemented edition 3.1.4.1 Other non-university reviewed text books 3.1.4.2 - study aid (also video lectures) - study materials (in written and electronic format)	up to 10 points up to 5 points up to 5 points up to 2 points up to 2 points
3.2	International projects in the field of development of study programme curricula, pedagogical methods, etc.	up to 3 points
3.3	Certified pedagogical activity at a foreign university	up to 8 points
3.4	Mentorship (co-mentorship is awarded half of the points) 3.4.1 - for bachelor degree papers (UNI) or 2 <sup>nd</sup> Bologna cycle 3.4.2 - for diploma papers (HIGHER EDUCATION) or 1 <sup>st</sup> Bologna cycle 3.4.3 - for student research papers 3.4.4 - for student art papers 3.4.5 - for national classifications according to the required selections 3.4.6 - for international classifications according to the required selections 3.4.7 - for Prešeren Awards (Faculty) 3.4.8 - for Prešeren Awards (University) 3.4.9 - for master's degrees under the programmes before the introduction of the Bologna programmes 3.4.10 - for doctoral degrees	up to 1 point up to 0.5 points up to 1 point up to 1 point up to 1.5 points up to 2 points up to 1.5 points up to 2 points up to 2 points up to 3 points
3.5	Student evaluation, average survey mark greater than 4.5 for each year, the mark is taken into account for a maximum of one course per year	up to 3 points
3.6	Student award for pedagogical work (awards_defined by the members by way of special rules)	up to 3 points
3.7	Organisation of summer school, seminar, competition 3.7.1 - with predominantly foreign participation 3.7.2 - with predominantly domestic participation	up to 2 points up to 1 point

3.8	Participation in an organised pedagogical training (at the university level or in an international context) – with a certificate	up to 1 point
<b>4. PROFESSIONAL ACTIVITY</b>		
4.1	Popular science book	
4.1.1	- at home	up to 3 points
4.1.2	- abroad	up to 6 points
4.2	Editor or co-editor of a journal, book, conference proceedings	
4.2.1	- domestic	up to 3 points
4.2.2	- foreign	up to 6 points
4.3	Professional article or computer program	up to 1 point
4.4	Published presentations, reports and expert reports	up to 0.5 points
4.5	Popular professional articles	up to 0.1 points
4.6	Patents, (co-)authorship of a taken-over or free invention	
4.6.1	Patents granted by the national patent office	3 points
4.6.2	Patents granted by the European patent office	6 points
4.6.3	Granted triad patent (EU, USA, Japan)	12 points
4.7	Co-creation of a top-level sporting achievement	
4.7.1	Medal from a European championship	3 points
4.7.2	Medal from a world championship	5 points
4.7.3	Medal from the Olympics	10 points
4.8	Other documented professional activity selected at the discretion of expert commissions	up to 12 points

## 12. Transitional and Final Provisions

### Article 94 (Procedures Instituted Prior to the Entry into Force of the Criteria)

The procedures for the appointment to a title instituted prior to the use of these Criteria, shall be completed under the conditions and criteria, in accordance with which they were instituted.

### Article 95 (Validity of the Recognised Titles)

A candidate who was appointed to a title under the Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate dated 5 November 1996 (and amended on 16 October 2001 and 12 May 2009) may – when their title expires – re-apply for appointment to the same or higher title under the Criteria that were applied upon the last appointment to their current title.

For subsequent appointments, a candidate shall fulfil the conditions of these Criteria.

Upon the first appointment under these Criteria for the appointment to a higher title, they shall only fulfil the difference between the quantitative requirements for appointment to the current and the quantitative requirements for appointment to the higher title under these Criteria.

#### Article 96

(List of Journals, Publishers, International Acclaim Indicators and the Fields That Are Important for the National or State Independence and Culture)

The list of journals, publishers and indicators of international acclaim and their quantitative value are confirmed by the Senate of the UL at the proposal of a member and after obtaining a prior opinion of the Habilitation Commission. The indicated lists form an annex to these Criteria.

The list of fields that are important for the national and state independence and culture and which do not enable performances in the international context or in which such performances are not suitable to serve as quality criteria, are defined by the Habilitation Commission at the proposal of the members, adopted by the Senate of the UL and annexed to these Criteria.

#### Article 97 (Entry into Force)

These Criteria enter into force on 1 November 2011.

As of the date of entry into force of these Criteria, the Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate dated 5 November 1996 (and the amendments dated 16 October 2001 and 12 May 2009) as well as the text of the Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate of the University of Ljubljana dated 30 June 2009 shall cease to apply.

The Senate of the UL shall adopt the annexes referred to in Articles 1, 3, 46, 47, 48, 49, 55, 81 and 96 of these Criteria within a period of 1 month of the entry into force of these Criteria. Until the adoption of the new annexes, the annexes to the Criteria for the Appointment to the Titles of University Teacher, Researcher and Associate dated 5 November 1996 (and the amendments dated 16 October 2001 and 12 May 2009) shall apply.

The Criteria shall be published on the website of the University of Ljubljana.

Number: 0160/2011

Date: 25 October 2011

Rector, Prof. Dr.  
Radovan Stanislav Pejovnik  
(Signature in manuscript and  
seal of the UL)